

## Costs

Breakfast Club	
Between 8am and 8.45am	£1.50 per child
After School Club	
For the first hour after school until 4.15pm	£3.00 per child
ASC until 6pm, including dinner	£8.00 per child
If your child attends ASC after 4.15pm because they have been to another club. ASC provision is therefore from 4.15pm-6.00pm and includes dinner	£5.00 per child
Costs for siblings attending the full session (3pm-6pm)	£8.00 for the first child £7.00 for the second child £6.00 for the third child £5.00 for the fourth child

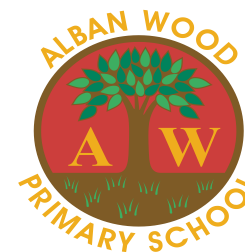
As an Ofsted registered provider, we both encourage and actively support eligible parents/carers claiming and taking up the childcare element of the Working Tax Credit. More information about the vouchers to support the cost of either BC or ASC can be sought from your employer.

## Registration

To enable your child/ren to attend BC or ASC they must be registered. Registration forms are available from both the school office and the BC/ASC staff. Registering your child ensures all of the relevant information is shared with staff. This includes: emergency contact details, dietary requirements, medical information and photographic consent. If any of the details on the registration form change please ensure staff are given updated details. They will then update your child's record.

From time to time we appreciate a parent/ carer may be running late. If this happens, please telephone the ASC team to let them know and also to give them an estimated time of arrival. The ASC team can be contacted on: 07980666353.

We hope that both you and your child/ren find our BC and ASC provision invaluable, supportive and fun!



## Alban Wood Primary School – Wraparound Care Provision (After School Club and Breakfast Club)



At Alban Wood we provide wraparound care between the hours of 8am and 6pm. This is a week day provision which runs during term time.

Both Breakfast Club and After School Club are run in the ASC building which is adjacent to the main school building. The provision is available to Alban Wood children from Nursery to Year 6.

We are an Ofsted registered provider and are fully staffed at all times with two members of staff. During our school Ofsted inspection in February 2012 the wraparound care provision was also successfully visited by the inspectors.

## Breakfast Club



Breakfast Club runs daily, opening at 8am. Children do not have to book places for this provision as they are able to turn up on the morning and join the session. To ensure all children are well supported and safe the provision caters for 28 children.

Breakfast is served from 8am and during this time children are encouraged to sit at the tables and talk with staff and their peers to prepare them for the school day. After breakfast there are a number of games and activities available for the children to play with. Children are also supported with homework and reading during breakfast club, if needed.

We aim to give children a healthy and nutritious start to their day by ensuring a range of tasty food is available. This includes: cereal, toast, fruit, yoghurts and juice. Staff update the breakfast club menu on a regular basis following pupil voice. We are able to cater for children with dietary requirements and this should be indicated when completing the registration form for Breakfast Club.

Breakfast Club finishes at 8.45am. Staff walk children in EYFS and KS1 over to the main school building to their classes. Children in KS2 are encouraged to join their class line in the playground.



## After School Club

After School Club runs daily, opening at the end of the Alban Wood school day until 6pm. Staff collect children in EYFS and KS1 from their classes and walk them over to the After School Club building. They can also take any messages from staff, including letters, that may need to be passed to parents/ carers at the end of the day. Children in KS2 walk over to the After School Club building at the end of the school day where they are then greeted by a member of staff.

Parents/ carers can book a place at After School Club for the first hour. If children stay for the first hour there are a range of games and activities on offer. These activities also include using the outdoor area to play games and use outdoor equipment. Children that are only staying for the first hour are to be collected by 4.15pm.

Children that stay until 6pm are given a hot meal. Dinner is different every evening and follows a two week menu. This menu is reviewed regularly following pupil voice. As with Breakfast Club, staff are able to cater for children with dietary requirements.

Following dinner, children have a range of fun games and activities on offer. Children are also supported with homework and reading. The After School Club building has internet access, an iPad and a laptop to enable children to carry out any homework research and, of course, play some fun games!

Unlike Breakfast Club, places must be booked in advance for After School Club. Places can be booked over the telephone or in person by 3pm of the day that your child attends. Some parents/ carers may wish to book children further in advance; this will help to ensure your child has a place as to ensure the health and safety all of the children we can only cater for 28 children.

With both Breakfast Club and After School Club children are expected to follow the main school rules and expectations. Certificates and stickers will be awarded to children who demonstrate our school values of respect, kindness and ambition.

