



**Note from Mrs Pinder**

A big thank you to everyone who supported our Children in Need pyjama day. As a school we raised £245.00! All this money will support children and families across the United Kingdom. There are only three weeks to the Friends of Alban Wood Christmas Fair. If you can help run a stall or donate any items as raffle/tombola prizes please contact a member of the FAW. I look forward to seeing everyone there.

**Diary Dates**

28 <sup>th</sup> Nov	Football Match against Parkgate – 3:15 – 4:15pm
2 <sup>nd</sup> Dec	Advent Assembly – Pastor Erica
2 <sup>nd</sup> Dec	Drumming Workshop – Y5/6
4 <sup>th</sup> Dec	Christmas Disco EYFS/KS1 – 3:15 – 4:30pm KS2 – 4:45 – 6:15pm
5 <sup>th</sup> Dec	Netball Tournament
6 <sup>th</sup> Dec	Panto – 2:00pm – 3:00pm FAW non uniform day
9 <sup>th</sup> Dec	Drama Club Performance – 2:00pm
10 <sup>th</sup> Dec	EYFS Nativity – 9:15am
12 <sup>th</sup> Dec	KS1 Christmas Production – 9:00am
13 <sup>th</sup> Dec	FAW Christmas Fair – 3:00 – 5:30pm
16 <sup>th</sup> Dec	School Christmas Dinner
17 <sup>th</sup> Dec	KS2 Christmas Service – 6:00pm at the Community Church
18 <sup>th</sup> Dec	Nursery only - last day
19 <sup>th</sup> Dec	Christmas Jumper Day Last day of term – 2:00pm finish

**NATO Convention**

Please see the information attached from Hertfordshire Constabulary about the NATO Convention that will be held at The Grove Hotel on the 4th December 2019.

The roads in this immediate vicinity will be closed and this might affect staff and parents bringing their children to school.

Please check in advance and look at alternative routes if the closed roads affect you.

Please also leave earlier to avoid getting stuck, as I am sure there will be many diversions in and around Watford that will no doubt cause delays.



**Current Percentage of attendance 2019-20**

Aim: over 96%

Year R	89.2%
Year 1	94.9%
Year 2	95.7%
Year 3	96.0%
Year 4	95.9%
Year 5	95.0%
Year 6	95.1%
Whole School	96.4%



**Attendance**

This week the whole school attendance is **93.5%**. Our school attendance target is 96%, so as you can see, we have not hit our target.



**Friends of Alban Wood Christmas Fair**

Date for your diary – the Friends of Alban Wood will be holding their annual Christmas Fair on Friday 13<sup>th</sup> December from 3:00 – 5:30pm. If anyone can help with a stall or donations, can they please contact a member of the FAW. Thank you for your continuing support.

**Lateness**

We have noticed a number of children are arriving late for school.

Children must attend on time to be given a present mark for the session. Poor punctuality will impact on a child’s learning. If your child is late she/he can miss the teacher’s introduction to the lessons and may also feel embarrassed having to enter the classroom late.

Minutes late per day during the school year	Equals to days worth of teaching lost in a year Infants	Equals to days worth of teaching lost in a year Juniors	Which means this number of lessons missed
5 Minutes	3.7 days	3.4	20
10 Minutes	7.4 days	6.9	40
15 Minutes	10.0 days	10.3	60
20 Minutes	14.7 days	13.8	80
30 Minutes	22.0 days	20.7	100

Persistent lateness can add up to considerable amounts of learning lost and can be a serious disadvantage to your child.

We open our doors from 8:40am to enable all children to participate in reading and other activities and be in class ready for the start of the school day. It’s very important to attend school every day; this gives children the best start and prepares him/her for the future.

The school day starts at 8:50am and we expect that all children are in class ready for registration and lessons to begin. If a child enters the classroom after this time they will be deemed as late, receiving a late mark.

The school register closes at 9:10am in accordance to the regulations, if your child arrives after this they will be given a mark that shows they are in the building but this will NOT count as a present mark and will mean they have an unauthorised absence.

If your child arrives late, parents must report to the school office to sign their child in and give a reason for the lateness, you should not be sending your child in on their own if they are late. It is not fair on the children to explain why they are late. It is parents/carer’s responsibility to get them to school on time.

We do recognise that there may be a rare occasion when your child is late due to unforeseen circumstances.

Lateness due to oversleeping, traffic etc. is not acceptable. Good sleep routines and early morning traffic is unfortunately something you must take into account. Please be aware that parents/carers can approach us at any time if they are having problems getting their child/ren into school on time. However as a parent it is your legal responsibility to ensure your child gets to school on time.