

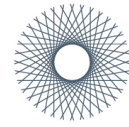


# Alban Wood Primary School and Nursery

The Brow, Watford WD25 7NX

01923 678247 : [admin@albanwood.herts.sch.uk](mailto:admin@albanwood.herts.sch.uk) : [www.albanwood.herts.sch.uk](http://www.albanwood.herts.sch.uk)

Executive Headteacher: **Paul Sutton** – Head of School: **Hazel Pinder**



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PARTNERSHIP

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Tuesday 16<sup>th</sup> June 2020

Dear Parents/Carers,

The Government issued guidance yesterday for schools to be able to wider open for more pupils - if it has capacity and space to do so following all the protective measures it has issued.

In order for the school to plan and ascertain what availability we have, we now need to ask all parents of existing eligible children **WHO HAVE NOT RETURNED** to school (Nursery, Reception, Y1, Y6 and Key Workers) to decide whether their child will be returning to school this term as of Monday 22<sup>nd</sup> June. **If you do not state on the form below your child will be returning you will lose your place this term.**

We would also like to ask parents of Year 5 and Year 2 pupils to express a definite interest in your child returning to school. The priority will be Year 5 in the first instance. We will then notify any Year 5 and Year 2 parents who have expressed an interest in wanting their child to return when we have all the information we need to see how many additional pupils we can accommodate. An offer of a place may be available for Year 5 pupils as of Monday 22<sup>nd</sup> June 2020.

Google form for completion <https://forms.gle/RfaASbWyTfMmD2Rj7> for existing eligible pupils who have not returned to school and for Year 5 and Year 2 pupils. You **DO NOT** need to complete this form if you have already return to school. **THIS FORM MUST BE COMPLETED BY THURSDAY 18<sup>TH</sup> JUNE 3PM.** After this date and time a non-response will be taken as your child not returning this term.

As currently is happening and in line with Government guidance, all pupils will be allocated to a small 'hub' of children, with a teacher and, if required, additional support staff. Pupils stay within their group and do not mix with staff or pupils in other 'hubs'. **Some of the existing 'hubs' may need to be altered to accommodate the additional pupils we can offer places to.** This may lead to a child who is currently attending school being in a different hub or being with different staff.

**Pupils must stay at home and self-isolate if they or anyone else in their household is showing symptoms of the coronavirus. Further details about the symptoms are available here:**

<https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>

We will continue to stagger drop off and collection times. Only one adult should accompany the pupil to and from school. Please adhere to the social distancing measures we will put in place , especially when waiting for dropping off and collecting your child.

We ask all parents / carers to ensure they arrive on time. If you are more than 10 minutes late for your drop off or pick up time you will have to queue to sign your child in via the school office.

Pupils are expected to wear their school uniform / school colours. We ask that uniform / clothes worn to school are washed after school each day.

PTO for information previously sent home .

Yours sincerely,

**Paul Sutton**

*Executive Headteacher*

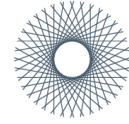


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## Clinically vulnerable or clinically extremely vulnerable individuals

- If your child has been classed as clinically vulnerable, you should follow medical advice about whether your child can return to school. Please notify your year group contact if your medical advisor recommends that any additional steps are taken for your child to return to school.
- If your child lives with someone who is clinically vulnerable, the Government guidance states that your child can still return to school.
- If your child is clinically extremely vulnerable and has been advised to shield, they are not expected to return to school and we will support them to work from home. Again, please notify your year group contact if your child falls into this category.
- If your child lives with someone who is clinically extremely vulnerable, the Government guidance states that they can only return to school if stringent social distancing can be adhered to and they are able to understand and follow those instructions. Please inform your year group contact if your household (or any other households your child lives in) falls into this category so that we can discuss whether your child can return to school or if they should stay at home.

For further information about who is classified as clinically vulnerable and clinically **extremely** vulnerable, please visit: <https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk-from-coronavirus/whos-at-higher-risk-from-coronavirus/>

## Helping pupils to adjust to school life

The school day, the building layout and the resources and equipment that are available will feel very different for our pupils while we all adjust to a new way of working and learning. It might help your child to adjust if you explain there will be some changes to school life to help keep them safe.

We will ensure that support is available for pupils to help them to re-integrate back into school.

We also understand that the lockdown restrictions will have an impact on the mental health and wellbeing of our school community. Please contact the school office to arrange a telephone appointment with your year group contact] if you have any particular concerns about your child's physical or mental wellbeing or if there are any issues relating to behaviour or your domestic circumstances which the school needs to know about in order to help your child to safely re-integrate back into school.

Please stay safe and look after yourselves and your families.